



Greetings!

The S.C. Program for Infant/Toddler Care (SCPITC), in partnership with the ABC Quality Rating and Improvement Program, has some exciting news to share with you. We are pleased to offer a wonderful professional development opportunity for a select few infant/toddler teachers in the state: participation in the *Partners for Quality* Mentor-Teacher Course!

This course is highly recommended by SCPITC and will provide the participating teacher or family child care provider with an opportunity to acquire the knowledge and skills needed to serve as a mentor to a peer care-teacher in the community. Participating in this course is a great next step for early care and education professionals who are knowledgeable about high quality infant/toddler care and are interested in learning more about how to mentor and coach another adult to support them in improving the quality of care they provide.

SCPITC is offering full scholarships for the course – an \$1,800 value! Participants who successfully complete the course will earn 4 CEUs. The course meets for 8 days over a four-month period in Atlanta. The course scholarship includes the course fee, course materials, hotel expenses (double occupancy) and some mileage reimbursement. The scheduled course meeting dates are as follows:

Session 1 & 2: March 7-8  
Session 3 & 4: April 11-12  
Session 5 & 6: May 2-3  
Session 7 & 8: June 6-7

Enclosed you will find additional information about the course content and requirements as well as an application for the scholarship. **Application deadline is January 24, 2014.** Spaces are limited, so don't delay!

Sincerely,

*Kerrie L. Schnake*

Director, S.C. Program for Infant/Toddler Care

# ***Partners for Quality***

## **Mentor-Teacher Course Information**

### **What does the scholarship pay for?**

If you are selected to participate in the Partners for Quality Mentor-Teacher Course, the S.C. Program for Infant/Toddler Care will cover the following expenses:

- Registration fee
- Course materials
- Lunch on training days
- Hotel fees
  - You will be matched to a roommate in a double occupancy room.
  - You may choose to pay for a single room if preferred.
- Mileage for two of the four trips
  - You will be reimbursed at the rate of 52.5 cents per mile for *two* of the four round trips to the training site in Atlanta.

Additionally, SCPITC will provide a stipend to your program's director to help with the expense of hiring a substitute to cover four days of your absence.

### **What expenses will I have?**

- You will need to pay for meals other than lunch.
- Gasoline for two of the four trips to Atlanta.

### **Will I get CCCC credit for participating?**

You will be able to submit your attendance hours for credit as a "Specialized Training" from the Center for Child Care Career Development.

### **What is expected of me once I complete the Mentor-Teacher course?**

You will be expected to use your newly-acquired skills as a mentor-teacher in your center by coaching your peer teachers and new hires. You will be supported during the first year by a SCPITC Infant/Toddler Specialist who will go through the Mentor-Teacher Course with you.

### **Questions?**

Call Janelle Beamer at SCPITC: (803) 777-2109



# Application for Scholarship

## *Partners for Quality Mentor-Teacher Course*

\*\*\*\*\*DUE DATE: JANUARY 24, 2014\*\*\*\*\*

### Personal Information:

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

County: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Email Address\*: \_\_\_\_\_

*\*It is essential that you have an active email address in order to participate in this course. You will be communicating with instructors and other participating teachers via email between course meetings.*

Highest Education Level Completed: \_\_\_\_\_

### Child Care Credential *(check all that apply):*

- Attended ECD 101
- Infant/Toddler
- Director
- Currently working toward \_\_\_\_\_ credential
- None

### Organization Information:

Employer Name: \_\_\_\_\_

Director Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

County: \_\_\_\_\_

Email address: \_\_\_\_\_

Main Phone: \_\_\_\_\_ ext: \_\_\_\_\_

Main Fax: \_\_\_\_\_

How many children under 36 months old are served at your program? \_\_\_\_\_

Your Job Title: \_\_\_\_\_

**Information about children in your care:**

I currently care for children:

r under 12 months old r 1-2 years old r 2-3 years old

I currently care for children with identified disabilities or special needs rYES rNO

How many total children are enrolled in your classroom or family child care home? \_\_\_\_\_

What are the home languages of the children in your care? \_\_\_\_\_

What is the primary language used in your classroom? \_\_\_\_\_

**Director Agreement:**

Directors who support their teacher’s participation in this course are investing not only in an individual, but in their entire program and the surrounding early childhood community. Teachers who participate in the Mentor-Teacher Course will develop new skills that will position them to be a great asset to their peer teachers and to the director. However, new skills require time and practice to refine and the teachers who complete this intensive course will need ongoing support and encouragement from their program’s director to help build confidence and to perfect their new skills.

In exchange for the course scholarship offered to your teacher, you will be expected to match the teacher with a less experienced peer teacher at your center who she/he can mentor. At times, the mentor-teacher may also be asked to present at local conferences or meet with local Technical Assistance specialists in your area. We assure you that we will be respectful of your responsibilities to the children and families in your program and will not overburden the mentor teacher with requirements outside of his/her job.

In order for a teacher to participate in the Mentor-Teacher Course, she/he will need time away from the program to attend classes at four different times between March and June. A stipend will be offered to the program to help cover substitute costs for four days. Directors are encouraged to pay their teachers during their time participating in this exceptional professional development opportunity.

Your signature below indicates that you have read the above statement and agree to support your teacher if she/he is selected for the Mentor-Teacher Course.

\_\_\_\_\_  
Director Signature

\_\_\_\_\_  
Date

**RETURN COMPLETED APPLICATION TO:** *SCPITC – Mentor Teacher Course*  
*1530 Wheat Street*  
*Columbia, SC 29201*

